

CONTRA COSTA COLLEGE
College Council Meeting Minutes (APPROVED: 10/8/20)

Date: Thursday, September 10, 2020

Time: 2:00–4:00 p.m.

Location: ZOOM

Present: Faculty: Katie Krolkowski (Chair), Susan Reno, Stephanie Austin, Vanna Gonzales, Jon Celesia, Nikki Ferguson, Sarah Boland, Marisol Cantu, Erica Watson,
Classified: Brandy Gibson, Kelly Ramos, Michael Simpson, Christina Craig, Luanna Waters, Evren Gurson, Lynette Kral,
Management: Evan Decker, Rod Santos, Damon Bell, Norma Ambriz-Galaviz, Rene Sporer, Larry Womack, Mayra Padilla, Mariles Magalong, Joel Nickelson-Shanks,
Student: Ricardo Sanchez,
Note taker: Joy Brucelas

Voting members (one vote per constituency group); all questions monitored in chat

TOPIC	OUTCOMES	ACTION ITEMS
Call to Order by Chair	Meeting called to order at 2:03 p.m. Katie welcomed everyone with her role as Academic Senate Chair Speakers: Management (Evan); Classified (Brandy), Faculty (Vanna); Students (Ricardo)	
Public Comment	Comments in the Chat: Speaking on anything not on agenda. <ul style="list-style-type: none"> • Vanna is asking how the agenda is set— Clarification for future—Katie will talk about this during the approval of agenda 	
Guided Pathways	Evan presented a PowerPoint on Guided Pathways with Updates and Looking Ahead. There's a need for classified and faculty representation.	Note: Put this topic before approval of agenda
Approval of Agenda: 9/10/20	Katie shared how agenda was developed. On 8/27 Presidents Cabinet met 2-weeks prior to College Council to develop a draft agenda, Joy sent an email to the campus for feedback, Presidents Cabinet met on 9/3 to finalize agenda. Motion to Approve (Evan); Seconded (Brandy); no objections	
Approval of Minutes from 5/14/20 & 5/21/20 (Special Mtg)	<u>Review of 5/14 minutes:</u> Remove Mark Wong's name, listed twice from attendance; add Rod Santos to attendance Motion to Approve (Evan) with noted changes; Seconded (Brandy); no objections <u>Review of 5/21 minutes:</u> Motion to Approve (Evan); Seconded (Brandy); no objections	
Accreditation	Mayra provided a report and overview of the ISER. An extended group of Accreditation Committee met and provided a list of what to expect and how the steering committee was formed.	1 st IEPI PRT Visit is 10/15/20—will spend time working on fine tuning our participatory governance process.

	<p>New section in ISER: Quality Focus Essay Norma announced that the section to be emphasized in SECTION IV—Participatory Governance Process—need to know if being involved and participate in the process Comment: Review ZOOM for comment by Vanna</p> <p>Norma announced we will doing an addendum. Standard III may be adding a similar action plan to the Standard. All other Standards can have the same opportunity to complete this week.</p>	<p>ACCJC Visit: 10/5-10/8</p> <p>There will be 2 open forums for ACCJC visit, open to campus for a listening session (Morning and Afternoon).</p>
Progress of Action Items from prior meeting	<p><u>3 Action Items:</u> 10/2019—Collegiality in Action visit – 10/19, 10/21, 11/2, 11/4, 11/5, or 11/6, in the afternoon (2-4 p.m.)– Feedback 11/2019—Have GP as Standing Item Have Committee Charge/info on the website. Larry is working on improving the website with the committee structures.</p>	<p>Meta Major forum: 10/22 (Evan); CS Leadership Retreat is 10/22</p> <p>Suggestion to have Katie’s mock-up of Biotech included on Academic Senate or putting steps on what we are doing.</p>
IEPI-PRT Status (IEPI 1 & 2)	<p>Padilla/Ambriz-Galaviz reporting The new proposal has been communicated to Sacramento, the team is also reviewing the list of Focus Areas. It’s an appreciative inquiry process. Feedback (None)</p>	
Current College Committee Membership/Schedule	<p>Displayed Events calendar for CCC website under College Committees. Add link to Note taker’s email</p>	<p>Goal: beginning 10/9/20, we can start updating the information and finalizing the data Add to October College Council Agenda</p>
Budget Committee Report	<p>Katie summarized the new process of submitting reports. Mariles provided report to discuss the CARES Act funds, develop a distribution process and an application form. This will continue at the next regular meeting (3rd Wednesday/month). COVID relief funds-develop a similar process for a recommendation to College Council. Upcoming discussion items and goal-setting for 2020-2021. Discussion of integrated budget process</p>	
Operations Committee Report	<p>Mariles reported: 1st meeting is on 9/14/20 meeting at 9:30-10:30 (2nd Monday/month). Accreditation Prep is standing item for discussion, Goal Setting 2020-2021; COVID 19 protocols; update on College Procedures Handbook. No feedback.</p>	

Planning Committee Report	Jon reported: Committee normally meets on 1 st Friday. Next meeting is 9/11/20	
Student Success Committee Report	Rod reported the committee had 5 meetings since April. Meet on 1 st Thursday each month. Key items: Discussed COVID 19 response, and responses to students/resources; racial & social justice Key Decisions/Actions: Campus Resources, COVID 19 & Student Success, Discussion on Pronto (incorporating with Student Services), posting agendas and minutes on website, put together a proposal of Student Tech resources (hopefully by next meeting proposal will be vetted and submitted to College Council (October); College-wide proposal for recommendations in enhancing the student registration system (November).	
Reports from Constituency Groups	<u>ASU</u> : Ricardo reported. Due to getting students together during COVID, it's getting difficult to identify who will be attending committees. The plan is to identify the names within the week.; Had a drive-in supply drive and had 30 students drive up for supplies. Will have a food supply once a month and to keep the momentum going. <u>Management</u> : Evan reported a retreat on 9/18/20 around racial justice; Management Council is meeting the 4 th Thursday each month; <u>Classified</u> : Brandy reported. Two meetings to discuss classified workgroup on Inclusivity, Diversity and Equity. Looking at issues how COVID-19 has impacted Classified; and getting feedback from EEO and DEEOAC (Equal Employment Advisory Committees); and response to African American Staff Association; and discussion about the Caring Campus Initiative, with the reboot of their kick off next week. <u>Faculty</u> : Katie reported. Academic Senate met from June-July with 23 resolutions in response to African American Staff Association's call-to-action, Chancellor Ortiz call to-action, and State Academic Senate Strategic plan. Start to prioritize goals with the 23 resolutions and how to make the ideals real in carrying some of the goals of the strategic plan, institutionalizing ideas of racial justice & equity into processes that academic senate are involved in. Reviewed their bylaws and discussed adding a voting seat representing adjunct faculty.	
Announcements	Dr. Bell announced a committee is being recharged: Marketing & Recruitment Committee Larry and Rod will be co-chairing this committee and working on the structure, meeting schedule,	

	<p>etc. They will reach out once they need a number of reps for each constituency groups.</p> <p>Vanna wanted to share what faculty are doing outside of the Academic Senate: Many faculty took a DE training for a month during the summer and submitting racial justice/equity protocols.</p> <p>Mayra announced they are organizing another caravan sponsored by Latino Faculty Staff Association on 9/19/20, starting at Civic Center in Richmond, caravan to CCC. Everyone is welcome to attend.</p>	
Next Meeting	10/8/20, 2-4 p.m.	
Adjournment	Meeting adjourned at 3:56 p.m.	